

CALL FOR JOB APPLICATIONS

Country:	Somalia
Project:	Somalia Capacity Injection Mechanism Project
Grant No:	P149971
Assignment Title:	Various Positions in Beneficiary Institutions
Type of Appointment:	Regular Civil Service Position
Type of Contract:	Performance Based Contract
Duty Station:	Beneficiary Ministries Offices in Mogadishu
Expected Start Date:	August, 2021
Reference No.:	FGS/CIM/Civil Service Recruitment/2021

Under the Somali Compact of September 2013, the Federal Government of Somalia established a Government Flagship Programme to build core public sector capacities. A World Bank Public Sector Capacity Injection Mechanism (CIM) supports this.

The below beneficiary institutions are among the core beneficiary institutions for the CIM to strengthen staffing levels and capacity in selected line ministries and central agencies. The Office of the President of the federal government of Somalia invites applications from qualified candidates for the following positions;

- 1: Civil Service Reform Advisor**
- 2. Director of Performance and Appraisal Department**
- 3: ICT and database officer**
- 4: Director of Communication department**
- 5. Director of Statistics**
- 6. Head section of Finance**
- 7. Human Resources Analyst, Training and Career Management -**

Competent candidates will be selected according to the Capacity Injection Mechanism and National Civil Service Commission recruitment manual and procedures. Further information and Detailed Terms of Reference can be obtained on the following website www.ncsc.org.so, and at the address below during office hours i.e. 0900 to 1600 hours:

Note:

“This recruitment strongly supports women’s engagement and will support workingwomen through paid maternity leave, plus allowances to support 'secure accommodation', secure transport to and from work' and 'childcare allowances”

How to apply

Confidential applications can be addressed to recruitment@ncsc.gov.so and copy somalia.ncsc.cim02@gmail.com and info@ncsc.gov.so with only a Cover Letter and Curriculum vitae (CV) in WORD .doc or. docx format must be delivered, by 1500 hours of 12th July 2021

“Applications addressed exclusively to the one of the above email addresses would not be considered

Post Title:	Director of Communication and Public Relations
Type of appointment:	Individual Employee
Duration:	6 months (with possibility of extension)
Duty station	Office of the President, Mogadishu – Somalia

Job Purpose

The Director of Media and Communication the functional Head of the section. He/ she is responsible for the overall technical, administrative and financial management of the Section. The incumbent is a career senior civil servant appointed through a competitive process and is responsible for providing leadership and vision for achieving goals of the section. He/ She shall be responsible for providing technical and professional support to the Deputy Chief of staff of Planning Objectives of the Job Overall management and coordination of both internal and external communication and public relations for the office of the President

- To create, maintain, and protect OOP's reputation, enhance its prestige, present a favourable image and create goodwill for the OOP
- Provide effective leadership, enabling the section to improve performance of its functions and achieve set results
- Provide accurate and timely reporting on progress of implementation of public relations policies, strategies and programmes
- To assist with the establishment and maintenance of lines of communication, understanding, acceptance and cooperation between the Presidency, the media and the public
- To provide protocol services in accordance with the national policies & practices and diplomatic privileges of the office of the president

Deliverables

The Director of Media and Communication will be responsible for the production of the following deliverables:

- Public and International Relations Strategy and work plans
- The strategic plan for the section
- Strategic management and overall administration of the Public Relations section
- Media and public communication programmes
Monthly, quarterly and annual progress reports
- Guidelines and mechanisms pertaining to the delivery and dissemination of information relating to the policies, programs, official activities and achievements of the President and the Executive Branch;
- Source of all media communications
- Established performance and delivery targets of Directorate
- Operational budget of the department
- Annual staff appraisal reports

Education

- A minimum of 1st Degree in Public/International Relations, Political science, Communication, or related discipline from a recognized University or equivalent professional qualification
- A Master's Degree in International Relations will be an advantage

Experience

- Five years' experience, four (2) of which must have been at the senior management level in the public service
- Experience in diplomatic and protocol practices will be an added advantage

Skills Mix Requirements

- Governance
- Change management
- Leadership and development
- Problem-solving techniques
- Blend of analytical, observational, organizational and networking skills
- Strategic planning and benchmarking
- Project management
- Performance measurement
- Team building and management
- Monitoring and evaluation
- ICT skills
- Report writing
- Excellent oral and written English and Somali languages

Competency Requirements

- Gives objective advice based on sound analysis
- Focuses on outcomes
- Gives purpose and direction
- Thinks strategically
- Involves people in decision-making
- Communicates effectively
- Demonstrates commitment to organization/ corporate decisions
- Displays an intelligent awareness of the political environment
- Prepares plans with clear short and long term objectives

Functions effectively in a team of professionals